

Women on a Mission

“...to prepare God's people for works of service, so that the body of Christ may be built up...” Eph 4:12

SERVICE - MEMBER: *Food Pantry*

The Food Pantry consists of assorted non-perishable foods donated by the congregation and school members, for needing families within our congregation or school. A church Elder must approve other individuals or families in need.

This position's responsibility includes:

- Create a brief monthly report monitoring the frequency of use. Forward the report to the *Women on a Mission Service Member Coordinator* to be reviewed at the next *women's* monthly meeting.
- Maintain the following areas of service.

Items provided

- Distribute to needing families, non-perishable, healthy foods along with spiritual devotions and service hours.
 - One bag for a 'one to two' person family,
 - Two bags for a 'three to four' person family,
 - Three bags for a 'five to six' person family, etc.
- Create recipe cards with a list of ingredients, focusing on a healthy balanced diet.
 - If supplies are available, try to package groups of foods that will create an easy meal (including the recipe card listing other needed ingredients so that the meal may include the basic food groups)

Hours of operation

- All recipients need to be aware of the hours the pantry is available.
 - It would be available by appointment only. Regular hours may be established if the pantry is used on a frequent basis.
 - Appointments will not be made during school, or worship hours. Recipients are not to interrupt classrooms, nor do we want to create a situation where recipients are wandering through the building.
 - The person maintaining this service should be the only one distributing food.
 - Calls should be directed to the church (586) 781-9855; clients should leave a message.

Donations

- Food donations will be requested in the church and school newsletters or other appropriate forms of advertising to our members or friends of our congregation.
 - Specific need may be listed.
 - Cash donations will be used to purchase needed food items.
 - Cash donations will not be distributed to food pantry clients.

Registration cards

- Clients will be asked to complete a registration card the first time they come to the food pantry.
 - Each time they come, the date will be listed on their card. Special needs may also be marked on the card.
 - They will be asked if we may contact them if we are looking for families in need for the Thanksgiving food baskets and the Christmas Giving Tree programs.